

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

Students feedback and action taken report

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**SAMPLE FILLED FEED BACK FORM
(STUDENTS)**

SECOND YEAR STUDENT ACADEMIC FEEDBACK SURVEY(2021-22)

LEMENT COLLEGE OF ADVANCED STUDIES-PATTAMBI

NAME OF THE STUDENT *

VIVEK KK

GENDER *

MALE

FEMALE

TRANSGENDER

CATEGORY (GEN/OBC/SC/ST/OTHER) *

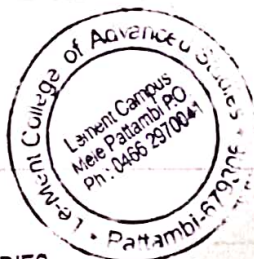
SC

STATE (KERALA/OTHER) *

KERALA

NATIONALITY *

INDIAN



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PATTAMBI - 679 306. PH:0466 2970041

SHABEER. K. P.
Principal

Lement College of Advanced Studies
Lement Campus Mele Pattambi P.O.
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SECOND YEAR STUDENT ACADEMIC FEEDBACK SURVEY(2021-22)

LEMMENT COLLEGE OF ADVANCED STUDIES-PATTAMBI

NAME OF THE STUDENT *

VIVEK KK

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FEMALE

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CATEGORY (GEN/OBC/SC/ST/OTHER) *

SC

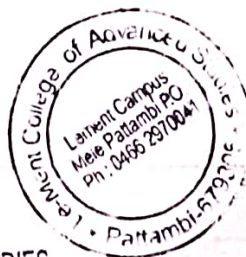
STATE (KERALA/OTHER) *

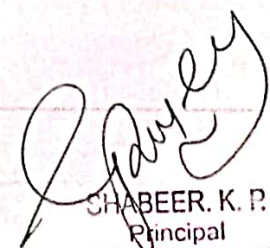
KERALA

NATIONALITY *

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Pattambi - 679 306, Ph : 0466 2970041

Email ID *

Venugopalan805@gmail.com

Mention your class *

- II ENG
- II ECO
- II FIN
- II CA
- II COOP
- II BBA
- II CS
- II CHEMI
- II PHY
- II M.COM
- Other: _____

UNIVERSITY REGISTER NUMBER *

7901122

MOBILE NUMBER *

7902274986

YEAR OF JOINING *

2021

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Are you satisfied with the teaching staff and their teaching methods? *

- Extremely satisfied
- Very satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very dissatisfied


WHICH SUBJECT TEACHING METHOD ARE YOU DISSATISFIED?

How supportive were the faculty members? *

- Extremely supportive
- Very supportive
- Supportive
- Neutral
- Unsupportive
- Very unsupportive


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What motivates you to learn more? *

- Asking a lot of questions to the teacher
- Completing various assignments
- Sports and other extracurricular activities
- Other

How much time do you spend every day on STUDY? *

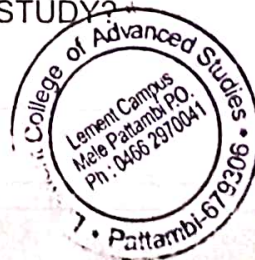
- <2 Hours
- 2-3 Hours
- 3-4 Hours
- 4-5 Hours
- >5 Hours

Does your teacher encourage you to perform better? *

- Yes, all the time
- Only sometimes
- No, not at all

WHICH SUBJECTS DO YOU FEEL DIFFICULT TO STUDY? *

All the subject



WHICH SUBJECTS DO YOU FEEL COMFORT TO STUDY? *

Nothing

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Please share your agreement with this statement: "My teachers asks each one of us whether we have understood what He/She taught and helps us in case we have doubts." *

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

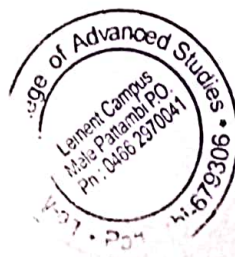
Does your teacher guide you in setting personal targets and developing strategies to achieve that target *


- Yes, she/he always guides me to set targets
- In most situations, she/he guides me to set targets
- She/he rarely guides me to set targets
- No, she/he never guides me to set targets

Does your teacher appreciate the times when you work hard towards scoring well in a test or performing well in extracurricular activities? *

- Yes, she/he always appreciates my hard work
- Only sometimes
- No, she/he never appreciates my hard work


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After each test, does your teacher help you in understanding ways to improve your grades? *

- Yes
- Maybe
- No

What is the most rewarding experience you have had recently in college?


Any other suggestions to improve your learning

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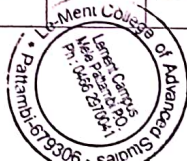
**FEEDBACK RESPONSE
(STUDENTS)**



Students Feedback response: 2021-22

Are you satisfied with the teaching staff and their teaching methods?	Which teaching method are you satisfied	How supportive were the faculty members?	What motivates you to learn more?	How much time do you spend every day on STUDY?	Does your teacher encourage you to perform better?	Which subjects do you feel difficult to study?	Which subjects do you feel comfort to study?	Please share your agreement with this statement: "My teachers asks each one of us whether we have understood what He/She taught and helps us in case we have doubts."	Does your teacher guide you in setting personal targets and developing strategies to achieve that target	Does your teacher appreciate the times when you work hard towards scoring well in a test or performing well in extracurricular activities?	After each test, does your teacher help you in understanding ways to improve your grades?	What is the most rewarding experience you have had recently in college?	Any other suggestions to improve your learning
Satisfied	Teacher centered	Supportive	Asking a lot of questions to the teacher	4-5 Hours	Only sometimes	Management science	Project management	Agree	She/he rarely guides me to set targets	Only sometimes	Maybe	Yes	Yes
Very satisfied	Teacher centered	Extremely supportive	Asking a lot of questions to the teacher	2-3 Hours	Yes, all the time	Marketing electives	Finance electives	Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Performance	No
Satisfied	Content-focused methods	Supportive	Other	<2 Hours	Yes, all the time	Nil	Nil	Agree	She/he rarely guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Nil	Smart class .. picture representation along with teaching
Satisfied	Content-focused methods	Supportive	Completing various assignments	3-4 Hours	Yes, all the time	Nil	Nil	Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Nil	Nil
Satisfied	Interactive/participative methods	Very supportive	Other	2-3 Hours	Yes, all the time	Accounting	All theory subjects	Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Maybe	The words of our principle for my boldness and anchoring inspired me and that was a big reward for me	Interactive learning
Neutral	Content-focused methods	Unsupportive	Other	<2 Hours	Only sometimes	Accounting	Business studies	Neutral	No, she/he never guides me to set targets	No, she/he never appreciates my hard work	No	Nothing
Satisfied	Teacher centered	Very supportive	Sports and other extracurricular activities	<2 Hours	Yes, all the time	Problem	Theory	Agree	She/he rarely guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Sports	No

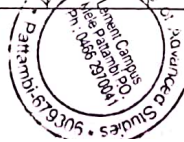
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Extremely satisfied	Content-focused methods	Extremely supportive	Completing various assignments	2-3 Hours	Yes, all the time	FM	BM	Strongly Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes		
Satisfied	Content-focused methods	Extremely supportive	Other	3-4 Hours	Yes, all the time	Accounting	Management and numerical method	Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Nothing	Encourage cooperative learning
Satisfied	Teacher centered	Supportive	Sports and other extracurricular activities	<2 Hours	Only sometimes	All	Nothing	Agree	In most situations, she/he guides me to set targets	Only sometimes	Maybe	Nothing	Nothing
Satisfied	Teacher centered	Supportive	Other	<2 Hours	Yes, all the time	INCOME TAX	BRM	Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes		
Very satisfied	Teacher centered	Extremely supportive	Completing various assignments	>5 Hours	Yes, all the time	No subject	Arabic	Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Fight in college	No
Satisfied	Teacher centered	Supportive	Sports and other extracurricular activities	<2 Hours	Only sometimes	Management science	Finacial services	Agree	Yes, she/he always guides me to set targets	Only sometimes	Maybe	Teachers support	Ask the question
Neutral	Teacher centered	Neutral	Sports and other extracurricular activities	<2 Hours	Only sometimes	Accounting	Management science	Neutral	She/he rarely guides me to set targets	Only sometimes	Maybe		
Extremely satisfied	Teacher centered	Extremely supportive	Asking a lot of questions to the teacher	3-4 Hours	Yes, all the time	Nil	All	Strongly Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Nil	Nil
Very satisfied	Teacher centered	Very supportive	Other	3-4 Hours	Yes, all the time	Financial services	Management science	Strongly Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Teachers behavior	Compulsory notes
Extremely satisfied	Interactive/participative methods	Very supportive	Completing various assignments	<2 Hours	Only sometimes	Problems papers	Theory papers	Strongly Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Nil	Nothing
Satisfied	Teacher centered	Supportive	Asking a lot of questions to the teacher	3-4 Hours	Yes, all the time	Financial services	Organisation and Behaviour	Agree	She/he rarely guides me to set targets	Yes, she/he always appreciates my hard work	Yes		

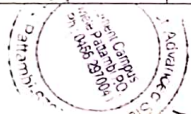
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Very satisfied	Teacher centered	Very supportive	Other	>5 Hours	Yes, all the time	Financial services	Management science	Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Teachers behavior	Compulsory
Satisfied	Content-focused methods	Supportive	Other	>5 Hours	Yes, all the time	Financial services	Management science	Agree	No, she/he never guides me to set targets	Only sometimes	Yes	Teachers behavior	Compulsory note
Neutral	Content-focused methods	Supportive	Sports and other extracurricular activities	3-4 Hours	Only sometimes	Organisational behaviour	Management science	Neutral	She/he rarely guides me to set targets	Only sometimes	Maybe	Nothing	Nothing
Satisfied	Interactive/participative methods	Neutral	Other	3-4 Hours	Only sometimes	Organisational behaviour	Management science	Neutral	She/he rarely guides me to set targets	Only sometimes	Maybe	Nil	Nil
Satisfied	Teacher centered	Very supportive	Other	<2 Hours	Yes, all the time	Financial services	Project management	Agree	Yes, she/he always guides me to set targets	Only sometimes	Yes	Gd experience	No suggestions
Satisfied	Content-focused methods	Supportive	Asking a lot of questions to the teacher	2-3 Hours	Yes, all the time	Nil	Nil	Neutral	In most situations, she/he guides me to set targets	Only sometimes	Maybe		
Extremely satisfied	Teacher centered	Extremely supportive	Asking a lot of questions to the teacher	2-3 Hours	Only sometimes	Management science	Organisational behaviour	Strongly Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Nothing	
Satisfied	Teacher centered	Supportive	Other	3-4 Hours	Only sometimes	None	Management science	Agree	She/he rarely guides me to set targets	Only sometimes	Yes	None	No
Satisfied	Content-focused methods	Supportive	Other	<2 Hours	Only sometimes	MANAGEMENT SCIENCE	ARABIC	Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Good experience	Neutral
Satisfied	Teacher centered	Supportive	Other	<2 Hours	Only sometimes	No	Yes	Agree	Yes, she/he always guides me to set targets	Only sometimes	Maybe	No	Yes
Satisfied	Interactive/participative methods	Very supportive	Asking a lot of questions to the teacher	2-3 Hours	Yes, all the time	Accounting	Business	Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Clearing last semester examination with good results	Bahave more friendly and spent more time with students
Very satisfied	Interactive/participative	Extremely supportive	Asking a lot of questions to	>5 Hours	Only sometimes	Incometax	Income tax	Strongly Agree	Yes, she/he always guides me to set targets	Only sometimes	Yes		No

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 Pattambi, - 679 306, Ph : 0466 2970041

Extremely satisfied	Content-focused methods	Very supportive	Asking a lot of questions to the teacher	<2 Hours	Yes, all the time	I feel all the theory papers are difficult to study about me	Accounting paper	Strongly Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes	We got 1st position for group song on Independence day. The principal and all teachers are congratulated me and my friends	Some times teachers are talk to all students in English to improve communication skill
Extremely satisfied	Interactive/participative methods	Very supportive	Asking a lot of questions to the teacher	4-5 Hours	Yes, all the time	GST	Auditing	Strongly Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes		
Very satisfied	Content-focused methods	Very supportive	Asking a lot of questions to the teacher	<2 Hours	Yes, all the time	Income tax	Cooperative management and administration	Agree	Yes, she/he always guides me to set targets	Yes, she/he always appreciates my hard work	Yes		No
Very satisfied	Content-focused methods	Supportive	Asking a lot of questions to the teacher	3-4 Hours	Yes, all the time	Income tax and Gst	Auditing and cooperative governance	Agree	She/he rarely guides me to set targets	Only sometimes	Yes	Nothing	No
Neutral	Content-focused methods	Neutral	Other	<2 Hours	Only sometimes	Accounting	Except accounting	Neutral	She/he rarely guides me to set targets	Yes, she/he always appreciates my hard work	Maybe		
Satisfied	Teacher centered	Supportive	Asking a lot of questions to the teacher	4-5 Hours	Only sometimes	Management science	Project management	Agree	She/he rarely guides me to set targets	Only sometimes	Maybe	Yes	Yes
Very satisfied	Teacher centered	Extremely supportive	Asking a lot of questions to the teacher	2-3 Hours	Yes, all the time	Marketing electives	Finance electives	Agree	In most situations, she/he guides me to set targets	Yes, she/he always appreciates my hard work	Yes	Performance	No


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**FEEDBACK ANALYSIS AND ACTION
TAKEN REPORT
(STUDENTS)**

Student Feedback Analysis and Action Taken Report on Curriculum 2021-22

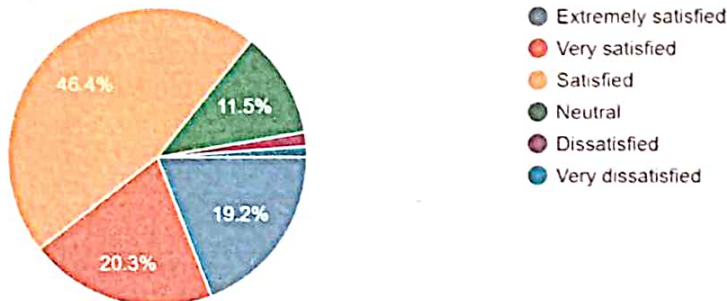
The institution gathered feedback from students regarding various aspects such as academic, curriculum, co-curricular, administration, and infrastructure, with the goal of improving the institution. The feedback was reviewed and discussed during an academic council meeting, and the valuable suggestions were taken into consideration to determine necessary actions.

Throughout the semester, students were asked to provide structured feedback on the teaching and learning process, syllabus content, and attainment of skill sets. This feedback was collected at two levels. Level-I feedback was gathered by the Head of Department directly from students in each class, two weeks after the start of the semester, about their respective course teachers. Level-II feedback was obtained through a structured feedback form using an online platform.

Feedback analysis

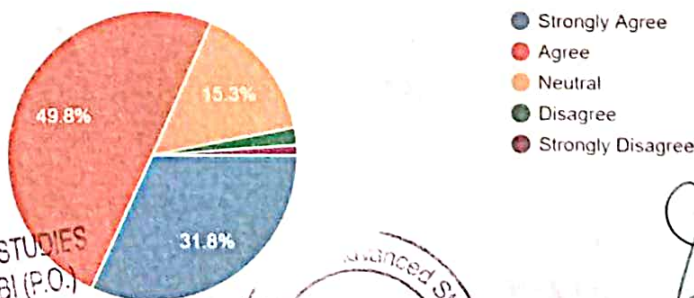
Are you satisfied with the teaching staff and their teaching methods?

261 responses



Please share your agreement with this statement: "My teachers asks each one of us whether we have understood what she taught and helps us in case we have doubts."

261 responses



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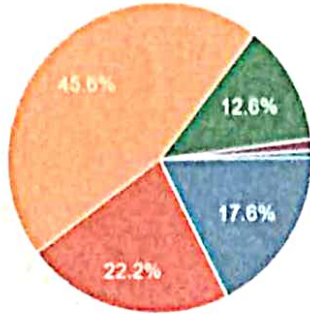


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How supportive were the faculty members?

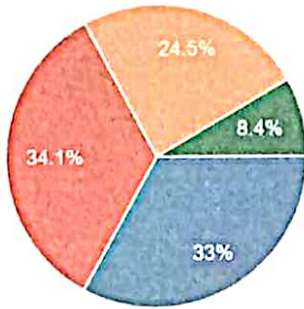
261 responses



- Extremely supportive
- Very supportive
- Supportive
- Neutral
- Unsupportive
- Very unsupportive

Does your teacher guide you in setting personal targets and developing strategies to achieve that target

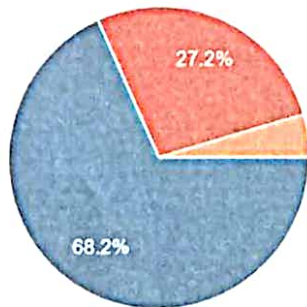
261 responses



- Yes, she/he always guides me to set targets
- In most situations, she/he guides me to set targets
- She/he rarely guides me to set targets
- No, she/he never guides me to set targets

After each test, does your teacher help you in understanding ways to improve your grades?

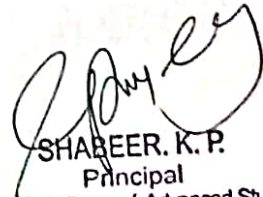
261 responses



- Yes
- Maybe
- No

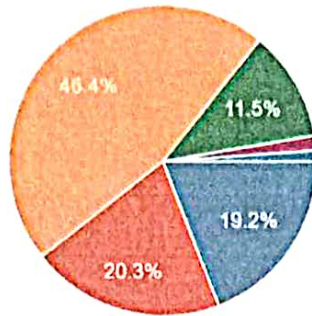

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Are you satisfied with the teaching staff and their teaching methods?

261 responses



- Extremely satisfied
- Very satisfied
- Satisfied
- Neutral
- Dissatisfied
- Very dissatisfied

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Any other Suggestions:


- Provide a period for library
- More revision
- More high tech classes using slides, more study material
- Be friendly to students and make some extra activities for students relax
- Social activities improved
- Provide more activities
- Give the opportunity for students to talk about a topic to make them confident
- We need more programs to enjoy over college days not only studies
- Plant some more trees in the campus. Build sitting places so that we could socialize.
- I believe that doing classes like seminar, assignments with students will improve their learning
- All time clean classrooms including benches and desk in right positions. Also clear board
- Provide more curricular activities and study tours
- Teachers want to become more friendly

ACTION TAKEN REPORT OF THE STUDENT FEEDBACK

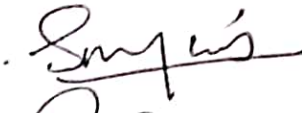
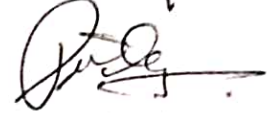


- It was decided that one period for all final years as library period and decided to extent the time of library upto 5 pm
- Before each university examination ,avery department must ensure that revision class with past 5 year question papers must be discussed.
- ICT enabled class for every subject must be provided
- It is instructed to NSS and Social club that more social outreach programmes must be organised
- As per the curriculum itself students centric methods like assignments ,seminars,projects are implemented and monitored
- Various extra activities are introduced
- Green campus and free siting spaces are considered in the renovation plan of the college
- “Best hygiene class” practice introduced


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STUDENT FEEDBACK ANALYSIS AND ACTION TAKEN REPORT 2021-22

1. Sreejaya . P HOD Dept Commerce - 
2. Pradeep . C.P (HOD) - science - 
3. RAJITHA . P FOS (HOD) English 
4. Answarye . V . V ^{fos} (HOD) Economics - 



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Student Feedback Analysis and Action taken Report on Curriculum 2020-21

Institution obtained feedback from the students about Academic / Curriculum / Co-curricular / Administration activities / Infrastructure etc. for the holistic development of the institution. The feedback collected discussed in the academic council meeting and valuable suggestions given in the feedback are considered and decide to execute necessary actions.

During the semester, the structured feedback about teaching – learning process, syllabus content, attainment of skill sets etc. is obtained from students in two levels.

The feedback level-I is obtained from the students about the course teacher after two weeks of the commencement of the classes in every semester by HOD's directly from the students by visiting each class. Feedback level-II is obtained through a structured feedback form via online mode.

Feedback questionnaire statements

Q1	Whether the learning objectives are Well defined	Well defined	Partially defined	Poorly Defined
		59.26%	33.33%	7.41%
Q2	Whether the curriculum was well organized according to learning objectives	Extremely organized	Moderately organized	poorly organized
		22.22%	62.96%	14.81%
Q3	Were the course contents too challenging for an average student to Understand?	Highly challenging	Moderately challenging	Very easy
		18.52%	62.96%	18.52%
Q4	Whether the contents providing in-depth knowledge to the students	highly	moderately	poorly
		25.93%	59.26%	14.81%
Q5	Whether the course content motivates a further study	Highly	moderately	poorly
		48.15%	44.44%	7.41%


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Q6	Relevance of course to daily life situation	Relevant	Irrelevant	
		74.07%	25.93%	
Q7	Attitude towards learning and instructional activities	Appropriate	Partially appropriate	Not at all appropriate
		51.85%	33.33%	14.81%
Q8	Assessment methods gives an opportunity to the students to disclose what they learned	Agree	Disagree	Neutral
		59.26%	37.04%	3.70%

ACTION TAKEN REPORT OF THE STUDENT FEEDBACK 2020-21

- Introduced more live classes than recorded classes.
- Internal exams are conducted live through a zoom platform with video on for improving learning attitude.
- More curriculum effective webinars are conducted.
- Students have been given a chance to participate in club activities and other competitions through an online platform. Online PTM conducted .

1. Sreejays P HOD Dept of Commerce *Sreejays*
2. Athira Sarmma for (HOD of English) *Athira*
3. Pradeep . CP (HOD - Science) *Pradeep*

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(Affiliated to University of Calicut No. 6141/2015/ADMIN Dated 15.06.2015)

1. Whether the learning objectives are

Responses 27



2. Whether the curriculum was well organised according to learning objectives

Responses 27



3. Were the course contents too challenging for an average students to understand?

Responses 27



4. Whether the contents providing in-depth knowledge to the students

Responses 27



5. Whether the course content motivates a further study

Responses 27



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6. Relevance of course to daily life situation


Responses

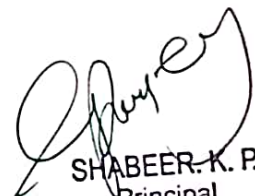


7. Attitude towards learning and instructional activities

Responses




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FEEDBACK ANALYSIS AND ACTION TAKEN REPORT 2019-20

The institution collects feedback on curriculum components and courses from different stakeholders consisting of students, alumni, faculty and employers. All students would be able to participate in the survey. Once the remarks are analyzed and precious suggestions given had been considered and necessary movements were performed.

STUDENTS FEEDBACK ANALYSIS


The data is collected from students through a structured questionnaire or by direct visit of hod's or direct interaction through mentor - mentee system or class tutorship. The students reacted positively by giving 'A' grade to most of the teachers for their teaching methodology, subject knowledge and presentation skill.

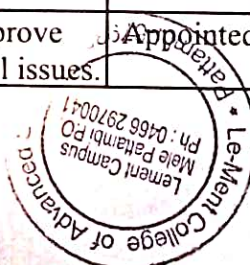
Even still they raised some issues directly with HOD and class tutor which are notified in the following table. The concern is discussed in academic council meetings and department meetings to take necessary actions.

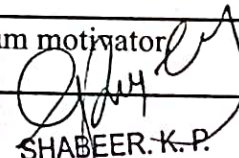
Decision of Core committee:

As a result of the Covid-19 lockdown declaration, the evaluation and execution of feedback may be temporarily suspended and revisited at a later time for implementation. However, certain aspects of the feedback will be scrutinized and integrated into online educational delivery until the lifting of the lockdown.

s.no	Feedback /Issues raised	Action taken
1.	Difficult to follow mathematics related courses by weak students	Determined to give certain revision classes after final touch of the syllabus and previous year question bank
2.	Concern about how projects and documentation	Provided detailed project awareness sessions by respective guides.
3.	Lack of reference books	For reference it is recommended to buy books related to syllabus
4.	Celebrate more commemorative days	More activities
5.	Requested for dress code during celebrations	Allowed color dress in all celebrations
6.	Late to reach home by some students	Changed college timing by adding lunch break
7.	Suggested improvement of lab facility and requested more hours to practical oriented courses.	Importance to practical hours
8.	Recommended for more system in computer lab	Installed new computers and arranged necessary infrastructure for that.
9.	Request for a motivational trainer to improve life skill/personality development/mental issues.	Appointed a trainer cum motivator



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**STUDENT FEEDBACK ANALYSIS AND ACTION TAKEN REPORT
2019-20**

1. Sreejays P Dept of Commerce Smyr's
2. Ariswamy V.V Dept of Economics Arish
3. PRADHEEP C.P (Dept of science) Prady
4. Nishad P Department of English Nishad


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FEED BACK ANALYSIS AND ACTION TAKEN REPORT 2018-19


It is the practice followed in our Institution to obtain feedback from the students about Academic / Curriculum / Co-curricular / Administration activities / Infrastructure etc. for the holistic development of the institution. The feedback collected discussed in the academic council meeting and valuable suggestions given in the feedback are considered and decide to execute necessary actions.

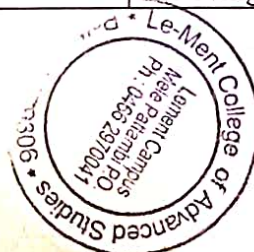
During the semester, the structured feedback about teaching – learning process, syllabus content, attainment of skill sets etc. is obtained from students in two levels.

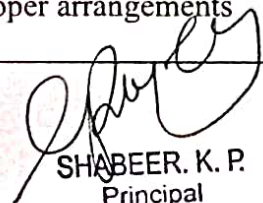
The feedback level-I is obtained from the students about the course teacher after two weeks of the commencement of the classes in every semester by HOD's directly from the students by visiting each classes. Feedback level-II is obtained through a structured feedback form.

Students feedback and action taken report based on the students feedback

S.NO	FEED BACK	ACTION TAKEN
1.	Classes for slow learners:	All the faculty members were instructed to provide more remedial classes to the students who need it. It was also directed to provide them extra study material and notes.
2.	Accessibility to computer facility:	Students were dissatisfied that they were unable to access the computer facility in department. For this proposal was made to make more computers available for the students. The action under this point is still in progress as proper arrangements are being made.


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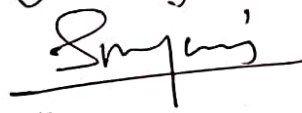

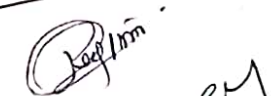

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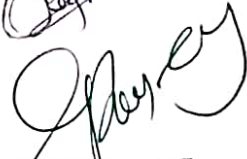
Parents Feedback Analysis Report 2018-19

The institution collects feedback from parents regularly by conducting PTM and through Qualitative methods like personal phone call, meeting with mentors and class tutors. Majority of the parents are happy with the teaching and evaluation patterns. Most of the parents were worried about the lag in the conduct of examinations and the Publication of results.

Action Taken:

- Introduced CCTV and other security measures for maintaining discipline and care of the students.
- Teacher student parent's relationship is maintained through mentor-mentee system.
- Slow learners are given special attention.
- Socially responsible activities are improved.

1. Pradeep. C.P (Dept of Science)	
2. Sreejani. P (Dept of Commerce)	
3. Reshmi C. for [Hod Dept of Eco]	
4. Rajitha. P for (Hod Dept of English)	


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FEED BACK ANALYSIS AND ACTION TAKEN REPORT 2017-18

It is the practice followed in our Institution to obtain feedback from the students about Academic / Curriculum / Co-curricular / Administration activities / Infrastructure etc. for the holistic development of the institution. The feedback collected discussed in the academic council meeting and valuable suggestions given in the feedback are considered and decide to execute necessary actions.

During the semester, the structured feedback about teaching – learning process, syllabus content, attainment of skill sets etc. is obtained from students in two levels.

The feedback level-I is obtained from the students about the course teacher after two weeks of the commencement of the classes in every semester by HOD's directly from the students by visiting each classes. Feedback level-II is obtained through a structured feedback form.

Students feedback and action taken report Based on the students feedback

S.NO	FEED BACK	ACTION TAKEN
1.	The students are very much satisfied with the learning process and more than 95% of faculty members obtained a good score. A few faculty members obtained fewer score and some students requested for change in teaching pedagogy adopted by the faculty.	Instructed faculties to have strong student-teacher relationship and change the methodology of teaching with more interactive sessions.
2.	Students are satisfied with notes of teachers but suggested for notes to be provided by teachers who are not giving.	Teachers are advised to consider the concern there by students obtain awareness about topics covered in the syllabus in detail
3.	Sanitary napkins vendor should be available in the girls toilet	Efforts are being made to get a sanitary Napkin vendor installed.
4.	Some courses are feel to be difficult to understand	Teachers have been advised to spend more time on tough topics and deliver in simple way so that even a below average student could able to follow the class smoothly.

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5.	Request for more activities like club/events, extension etc. apart from academic activities.	Many clubs were introduced with teacher coordinator, training classes provided to encourage students to achieve various skills in their life, extension activities are done through social club.
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Parents Feedback Analysis Report 2017-18

There is a greater interaction between teachers and parents. Parents who are unable to attend parent teacher meeting due to other engagements can voice their views to the class tutor. PTA Executive committee is selected.

Action Taken:

- Discipline and reputation of the institution are the most important factors in attracting the students. To improve discipline, created a discipline committee with HOD's and senior faculties as members.
- Adequate arrangement of water made in the toilets and drinking area.
- Additional efforts are made to teach tough topics especially basic concepts cleared properly.
- Changing of class tutorship in a year for each semester is changed to same class tutor for the whole academic year.

1. Sreejaya. P for HOD Commerce *Sreejaya*

2. PRADHEEP . C.P (HOD - SCIENCE) *Pradheep*

3. RASITHA . P (For English Dept) *Rasitha*

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