

LIBRARY

The Library is a gateway to a world of Information. It collects, manages, and disseminates the information to its users according to their needs.

The Lement College of Advanced Studies Central Library aims to provide access to its printed resources, such as books and periodicals, as well as e-resources, for the use of faculty and students at the college campus. Dewey Decimal Classification (DDC) system is used for classifying the books. A user friendly interface for searching the documents (OPAC) is also available in the library.

LIBRARY RULES

1. Before entering the library, the Gate Register is to be signed by each member.
2. Students are allowed to library only on production of their valid Identity Cards.
3. Members are not allowed to bring their personal belongings like bags, umbrellas, books or any printed material, inside the library.
4. Strict silence, decorum and discipline must be maintained in the library premises.
5. Do not misplace the documents in the library.
6. Readers are responsible for books issued against their names.
7. Borrowers must satisfy about the physical condition of the books before borrowing; otherwise, they will be held responsible for any damage later or at the time of return.
8. Renewal of books can be allowed only once.
9. If a student fails to return a book on the due date, an overdue fine of Rs.1/ per day will be charged.

10. Readers should not mark, underline, write, tear pages, or damage the library documents.

In case of damage or loss, members must replace the books with its latest edition.

11. Journals, magazines, question papers, news papers etc... are not allowed to be taken away from the library. They are for reference purposes only inside the library .

12. Photo copies of books, journals, question papers etc... may be taken by the users with the permission of the librarian.

WORKING HOURS

8:45 AM to 4.00 PM (except Sundays and public holidays)